

# Welcome to **Weill Cornell Medicine**

The **ITS Liaison group** is available to acquaint you technologies available to you as a new faculty member.

Your appointed liaison will help you complete a faculty checklist within 60 days of your start date.

We are eager to assist you with all services listed in this brochure, as well as the many others posted on our website: [its.weill.cornell.edu](https://its.weill.cornell.edu).

Should you have feedback on your onboarding experience, or have questions about this information, please contact the ITS Liaisons at [liaisons@med.cornell.edu](mailto:liaisons@med.cornell.edu).

IT troubleshooting and service issues can be directed to our Service Desk (contact information listed on the back of this brochure).

## **Get Software**

Check the top-right section of our website for the **Downloads** page to access free software. You can also search for **"Software Purchasing"** to order needed applications.

## **About Us**

The Information Technologies & Services (ITS) department provides comprehensive IT infrastructure and service to support education, research, and clinical care.

Please contact us for IT assistance:

### **Phone Support**

212-746-4878

*Monday-Friday from 7 am - 7 pm*

### **Walk-In Support**

SMARTDesk in Library Commons

1300 York Avenue

New York, NY 10065

*Monday-Friday from 9 am - 6 pm*

*Saturdays from 10 am - 6 pm*

*Sundays from 12 noon - 8 pm*

### **Online Support**

[support@med.cornell.edu](mailto:support@med.cornell.edu) or

[myhelpdesk.med.cornell.edu](https://myhelpdesk.med.cornell.edu)

*Send tickets & questions 24/7*

### **Website**

[its.weill.cornell.edu](https://its.weill.cornell.edu)

### **NYP Support**

212-746-4357 or 4HELP

[servicedesk@nyp.org](mailto:servicedesk@nyp.org)

[ita.nyp.org](https://ita.nyp.org)

*Contact for clinical applications & NYP phones and beepers*



**Weill Cornell  
Medicine**

**Information Technologies  
& Services**



**Tech for WCM Faculty**

**A guide to IT services for new  
Weill Cornell Medicine faculty**

[its.weill.cornell.edu](https://its.weill.cornell.edu)

# Useful Links

Here are some helpful links at WCM. Search for these services on the ITS website for more info.

## myPassword

- [mypassword.med.cornell.edu](http://mypassword.med.cornell.edu)

## WCM Email & Calendar

- [O365.med.cornell.edu](http://O365.med.cornell.edu)

## File Transfer

- [transfer.med.cornell.edu](http://transfer.med.cornell.edu)

## WCM Intranet

- [intranet.med.cornell.edu](http://intranet.med.cornell.edu)

## WCM Directory

- [directory.weill.cornell.edu](http://directory.weill.cornell.edu)

## WebVPN

- [webvpn.med.cornell.edu](http://webvpn.med.cornell.edu)

## myApps (for VDI, Epic & other apps)

- [myapps.weill.cornell.edu](http://myapps.weill.cornell.edu)

## VIVO Profile

- [vivo.med.cornell.edu](http://vivo.med.cornell.edu)

## Weill Business Gateway

- [wbg.med.cornell.edu](http://wbg.med.cornell.edu)

## Weill Research Gateway

- [wrg.weill.cornell.edu](http://wrg.weill.cornell.edu)

## Instructional Design Resources

- [tilt.weill.cornell.edu](http://tilt.weill.cornell.edu)

## Brand Center Templates

- [brand.weill.cornell.edu](http://brand.weill.cornell.edu)



## Important Tools

ITS offers many tools to accommodate your work at WCM. Visit our website for more info on obtaining these services.

### Collaboration

- **Lync:** Chat, share screen and files, and host online meetings (up to 20 people)
- **WebEx:** Host large-scale online meetings and webinars (more than 20 people).
- **Videoconferencing:** Reserve our conference rooms and AV setups. Visit [weill.cornell.edu/events](http://weill.cornell.edu/events) for info. WCM events listed at [events.med.cornell.edu](http://events.med.cornell.edu).

### Research

- **Secure Remote Archive:** Inexpensive storage for large amounts of archived data
- **Research Data Storage Core (RDSC):** Secure networked storage for investigators' electronic research data (e.g., imaging, micro array, sequencing)
- **Weill Research Gateway (WRG):** New administrative portal for submitting conflicts of interest. More modules to be introduced into 2018.
- **eIRB:** Submit human subject proposals for approval at [eirb.med.cornell.edu](http://eirb.med.cornell.edu).

- **CREST:** Manage study definitions, subject enrollment, accruals, and invoicing for clinical research.
- **iLab:** Stores data for Core Facility, lab, and inventory management. Log in with your credentials at [wcmc.corefacilities.org](http://wcmc.corefacilities.org).

### Library

- **Journals & Databases:** Access to PubMed, Ovid, PsycInfo, and other resources at [library.med.cornell.edu](http://library.med.cornell.edu).
- **Patient Resource Center:** Center where patients can learn about procedures, treatments, and diagnoses; located on 2nd floor of the Weill Greenberg Center.
- **Duplicating:** Order scientific posters, letterhead, business cards, and more. Call **212-746-0935** for assistance. Graphics can be done by ITS Web Communications.
- **Publishing:** Email [infodesk@med.cornell.edu](mailto:infodesk@med.cornell.edu) for help on publishing journals and articles.

### Epic

- **Epic** performs workflows for practices in outpatient setting, including registration, scheduling, visit documentation, and billing. Contact your Department Administrator for access.