

## How to configure WCM email on your iOS device

**Note**: Please perform the following steps using a **cellular** internet connection instead of wi-fi. After you have completed this process you can resume using a wi-fi connection.

1. Go to Settings → Mail, Contact, Calendars



2. Select Add Account

••••• Verizon LTE 10:44 AM	<b>1</b> 0∦■
Settings Mail, Contacts, Cale	ndars
ACCOUNTS	
iCloud iCloud Drive, Mail, Contacts, Calendars	and 8 more >
WCMC Email (Office 365) Mail, Contacts, Calendars, Reminders, N	lotes
Add Account	>
-	
Fetch New Data	Push >
MAIL	

## 3. Select Exchange



4. Enter WCM email address and password, and select Next



5. Select all categories and click Save



6. When complete, this is how your Account Settings should appear.

•••• Verizon LTE	9:59 AM	<b>1</b> 0 ∦ <b>■</b>
Cancel	Account	Done
Email	brw2011@med.cornell.e	du
Server	outlook.office365.com	
Domain	Optional	
Username	brw2011@med.cornell.e	du
Password	•••••	
Description	WCMC Email (Office 36	5)
Advanced Se	ettings	>