Weill Cornell Medical College

Policy

Weill Cornell Medical College (WCMC) supports the need for guests of the medical center to have access to IT resources, including the Internet.

Reason for Policy

Guest WCMC networks further the mission of research, education, and patient care by providing a method for WCMC affiliates to gain easy access to pertinent and topical information technology resources. This policy ensures guest networks are provisioned only by the Information Technologies and Services Department (ITS). This policy also establishes rules for proper management, security, and use of WCMC guest networks.

Entities Affected By this Policy

The Weill Cornell Medical College and Graduate School of Medical Sciences

Policy Information

- **Responsible Executives:** WCMC Chief Information Officer

- **Responsible Department:** Information Technologies and Services

- **Dates:** *Issued:* Interim, October 1st, 2007. *Final Issuance:*

- **Contact:** Information Technologies and Services

Definitions

- Guest Wireless Network shall mean any wireless network created expressly for use by guests (non faculty, staff, students, or, in some cases, affiliates) of WCMC.

Principles

The following principles must be followed to ensure WCMC guest networks are made as secure as possible and that the ability of guest users to access critical WCMC IT resources is minimized.

- Guest wireless networks may be provisioned only by the Information Technologies and Services department.
- In provisioning guest wireless networks, ITS must ensure users of these networks are unable to create network connections from guest wireless networks to WCMC IT resources on non-guest wireless WCMC networks. This principle may be overridden for specific resources (e.g. access to WCMC web sites) but reasons for each override must be documented and approved by the ITS security officer or his or her designee.

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- Guest wireless networks must be monitored and reviewed for unauthorized or malicious activity. Guest wireless network activity logs must be reviewed on a predetermined, regular basis; at least quarterly.
- Due to the nature of networks that include systems not managed by the medical college, ITS is not expected to ensure security for devices and/or data on guest wireless networks. ITS is responsible, however, for informing users of guest wireless networks that they should not expect a completely secure environment, and that use of the network is at their own risk.
- WCMC recognizes that users of guest networks expect a reasonable level of performance (e.g. responsive access to Internet resources). Managers and administrators of guest networks are required to provide a level of service consistent with these expectations, but are not required to guarantee a particular quality of service.
- WCMC guest networks must be as secure and restrictive as possible, while also providing necessary services. Appropriate restrictions include, but are not limited to: minimizing access to specific networks, ports, applications, systems, or other IT resources.
- Users of WCMC guest networks may be disconnected for any reason. Disconnections may be ordered by any one or more of the following:
    o The Office of Cornell University Counsel
    o The WCMC Human Resources Department
    o The WCMC Privacy Officer or his or her designee
    o The WCMC Security Officer or his or her designee
- Before choosing to use WCMC guest networks, users must be informed, in writing (electronic or otherwise) of at least the following conditions:
    o Access to the network is intended only for guests of the medical college.
    o Current network monitoring practices.
    o Potential reasons users might be disconnected from the network.
    o Expectations of security and privacy.

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Procedures

1. Informational text regarding the acceptable use of the WCMC Guest Wireless Network must be posted and accepted by all Guest Wireless users at the start of network usage. The text shall read as follows:

   Thank you for choosing the Weill Cornell Medical College (WCMC) Guest Wireless Internet Access. This service was created to give eligible users (see below) an easy way to browse the web.   Before you connect, there are a few things you should know:

   Clicking on the "I Agree" link below indicates you agree with the following WCMC Guest Internet Access Terms and Conditions

   - This service provides limited wireless internet access for guests of Weill Cornell Medical College.
   - This wireless network is monitored. Computers suspected of distributing malicious software (spyware, malware, viruses, etc), exhibiting malicious behavior, or attempting to transmit data or other material that is considered offense, illegal, in violation of copyright, or in violation of local, state, or federal law will be disconnected.
   - Please do not attempt to use this service for high-volume data transfers (e.g. hosting a web server, IRC server, or other server). Users found to be engaging in consistent, high-volume data transfers will be disconnected.
   - This wireless internet access is provided on an "as is" and "as available" basis. This service is not guaranteed to be uninterrupted, error-free, or free of viruses or other malware. Browse at your own risk.
   - Most WCMC information technology resources are not available from this wireless network. If you are a WCMC student, faculty member, staff member, or long-term affiliate in need of wireless access to WCMC resources, please call the help desk in the Information Technologies and Services Department (6-4878).
   - WCMC policy governs network use, including monitoring for the maintenance of operations, and obliges users to adhere to all applicable policies and laws, including fraud and abuse of network systems and copyright infringement.

   If you agree with these terms and conditions, please click the box below. Thank you again for using the WCMC Guest Wireless Internet Access.

   [checkbox]