

# A VERY SPECIAL Tech Tuesday Series

## LEARN TECH QUICKLY & EASILY!

Becoming a master of our many IT and Library services is the gift that keeps on giving!  
All demos take place from noon-12:30 pm in the Library Commons, 1300 York Avenue.

### HOLIDAY 2018 SCHEDULE

DATE	TOPIC	PRESENTER
Tuesday, November 6	<b>Zoom:</b> Learn more about installing and using our free online meeting software.	Vanessa Puig, ITS Communications
Tuesday, November 13	<b>Using QR Codes:</b> Need to provide info in a handy way? Learn how to create and distribute QR codes that people can quickly scan for details.	Sherisse Brown, Samuel J. Wood Library
November 20 & 27	NO DEMO - THANKSGIVING BREAK	---
Tuesday, December 4	<b>Digital Archives:</b> A wealth of photos and historical info about WCM and the hospital is at your fingertips! Use our archives for research and more.	Elizabeth Shepard, Medical Center Archives
Tuesday, December 11	<b>Excel Data Forms:</b> Make data entry less painful with data forms to quickly add, edit, delete and display records.	Liz Faulkner, ITS Training
Tuesday, December 18	<b>Qualtrics:</b> Learn how to create your first survey using our free Qualtrics service!	Vanessa Puig, ITS Communications
December 25 & January 1	NO DEMO - CHRISTMAS & NEW YEAR'S BREAK	---