<table>
<thead>
<tr>
<th>Function or Tile</th>
<th>Change/issue description</th>
<th>Workaround</th>
<th>Related KB or Screenshot</th>
</tr>
</thead>
<tbody>
<tr>
<td>WBG Dashboard</td>
<td>Your WBG Dashboard will no longer have any of the customized tiles and groups you may have created, including BI Reports. You will need to re-create these customizations after the upgrade.</td>
<td>If you need to reference your pre-upgrade WBG Dashboard to view your previous tiles, groups, and BI Reports, the old system will be available for one month via myApps. (To access the old WBG, login to myApps and click the icon Old Weill Business Gateway. This icon should be used to view customizations.)</td>
<td>Customizing your WBG Experience</td>
</tr>
</tbody>
</table>

### Business Intelligence (BI) Reports

| BI Reports | The steps for accessing BI Reports (BI Launch Pad and BI Portal) have changed. | You can access all BI reports via the **App Finder**. To access BI Launch Pad Reports click **Catalog**. To access BI Portal Reports click **User Menu**. **Note:** The search within WBG will not find individual BI Portal Reports unless the individual report is pinned as a tile. To search for BI Portal Reports, use the search functionality under **User Menu**. | KB: How to Execute BI Reports |

**BI Launch Pad Reports:**

- **Catalog**
- **User Menu**

**BI Launch pad**

- **BI Launch Pad Reports**
  - **BI Launchpad**
  - **MSA Billing**
  - **Asset Accounting**
  - **Space Inventory**
**BI Portal Reports:**

We have renamed the BI Launch Pad tiles.

To access the new tile-based BI Launch Pad click the **BI Launch Pad Reports** tile.

The non tile-based BI Launch Pad is also available via a tile named Old BI Launch Pad.

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**Analysis for Excel BI Reports**

**PC users:** To execute Analysis for Excel Reports without myApps you should install the Analysis for Excel client.

**PC users**
- **New York:** Install the Analysis for Excel client using IBM BigFix. (See KB)

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**How to download software from BigFix in Windows**
| **Analysis for Excel BI Reports** | Mac users: Continue to use myApps to execute Analysis for Excel reports  
- To access Analysis for Excel outside the WCMC network, you need to use VPN (Cisco AnyConnect).  
- Qatar: Install the Analysis for Excel client using this box link. After you install, restart your computer.  

| **BI Portal Reports** | When you launch an Analysis for Excel Report for the first time after the upgrade, you may see a new pop-up window at the bottom of your screen.  
If the pop-up appears, click “Always open files of this type” to launch the report, and to prevent the pop-up from appearing in the future.  

| **BI Portal Reports** | After the upgrade, if you execute a report that has already been migrated to our new reports in BI Launch Pad, you’ll see a banner appear on the report screen with details about the BI Report migration.  
For more information on the BI report migration read this news article.